



# Leominster Housing Authority

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Leominster, Massachusetts 01453-5599  
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Peter Proulx  
Executive Director

Equal Housing  
Opportunity

## Request to Install or Reinstall Window Air Conditioner(s)

Laurie Drive, Notre Dame, Sunset Towers, LaPierre East, George Street, Allencrest, Scattered Sites

**RESIDENTS ARE RESPONSIBLE FOR THE SAFE INSTALLATION OF THEIR WINDOW AIR CONDITIONERS – RESIDENTS SHOULD ALWAYS THINK ABOUT THEIR OWN SAFETY BEFORE TRYING TO INSTALL AN AIR CONDITIONER ON THEIR OWN**

Resident's name: \_\_\_\_\_

Resident's address:  
\_\_\_\_\_  
\_\_\_\_\_

Size of air conditioner  
and BTU amount:

Age of air conditioner: \_\_\_\_\_

Contractor to install air conditioner: \_\_\_\_\_

If Contractor, please list your phone number: \_\_\_\_\_

Air conditioner locations:                      Living Room                      Bedroom One                      Bedroom Two

(circle each room where you will install an air conditioner)

Signature of Resident: \_\_\_\_\_

Date:

Requested Approved by: \_\_\_\_\_

Date:

Installation Inspected by: \_\_\_\_\_

Date:

