



## West Boylston Housing Authority

c/o Leominster Housing Authority, Managing Agent  
100 Main Street  
Leominster, MA 01453  
978-537-5300 Fax 978-534-5335

Town Clerk Received:  
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DEC 10 2020

TOWN CLERK'S OFFICE  
WEST BOYLSTON, MA

### NOTICE OF REGULAR MEETING

Submitted by: Benjamin Gold, Executive Director 12/10/2020

The West Boylston Housing Authority will meet virtually on Thursday, December 17<sup>th</sup> at 4:30 pm. Due to social distancing guidelines related to the COVID-19 state of emergency, this meeting will be held remotely. The public is invited call in to the meeting via phone. To do so, call the conference line at 1-866-899-4679 and enter the Access Code 717-402-757 followed by the # sign. The meeting will start promptly at 4:30 pm; the Board Chair will conduct the meeting. Participants will be instructed on the appropriate time and manner for public comment during the meeting.

### ITEMS TO BE DISCUSSED

1. **Meeting Called to Order**
  - a. Roll Call
  - b. Approval of Regular Minutes of November 19, 2020
  - c. Opportunity for Public Comments
2. **Executive Director Report**
  - a. COVID-19 Update
  - b. DHCD FY24 Formula Funding Award
2. **Financials**

Approval of Financial Report for November 2020
4. **Administration**
  - a. Modernization/Work Order Report
  - b. State-Aided Housing Report
5. **Unfinished Business** – Items as Needed
6. **New Business**
  - a. Resolution 2020-12-01 Approval of Accounting Services Contract
7. **Other Correspondence**

DHCD Public Housing Notice 2020-37 to 2020-39
8. **Resident Participation** – None Requested
9. **Motion to Adjourn** – Next meeting scheduled for January 21, 2021