



## West Boylston Housing Authority

c/o Leominster Housing Authority, Managing Agent  
100 Main Street  
Leominster, MA 01453  
978-537-5300 Fax 978-534-5335

Town Clerk Received:

11/10/2021

### NOTICE OF REGULAR MEETING

Submitted by: Benjamin Gold, Executive Director 11/10/2021

The West Boylston Housing Authority will meet on Thursday, November 18, 2021 at 4:30 pm. Pursuant to Governor Baker signing into law on June 16, 2021 “An Act Extending Certain COVID-19 Measures Adopted During the State of Emergency” which includes an extension, until April 1, 2022, of the remote meeting provisions of his March 12, 2020 Executive Order Suspending Certain Provisions of the Open Meeting Law Executive Order, the meeting will be held remotely. The public is invited to call in to the meeting via phone. To do so, call the conference line at **1-866-899-4679** and enter the **Access Code 420-116-445** followed by the # sign. The Board Chair will conduct the meeting and instruct the public on the appropriate time and manner for comments.

### AGENDA

1. **Meeting Called to Order**
  - a. Roll Call
  - b. Approval of Regular Minutes – September 23, 2021
  - e. Opportunity for Public Comments
2. **Executive Director Report**
3. **Financials**
  - a. September 30, 2021 Year-end Report presented by Chris Landry/Fenton
4. **Administration**
  - a. Modernization/Work Order Report
  - b. State-Aided Housing Report
5. **Unfinished Business** – Any Items Needing Further Discussion
6. **New Business**
  - a. Resolution 2021-13 Approval of State Contract for Accounting Services
  - b. Resolution 2021-14 Approval and Execution of FY2021 Financial Year-End Certifications
  - b. Resolution 2021-15 Approval of CFA 5001 Amendment #12, Project #305052  
FY2022 Energy Conservation Sustainability Initiative
7. **Other Correspondence**
  - a. DHCD PHN 2021-20 FY2022 Local Housing Authority Budget Guidelines
  - b. DHCD PHN 2021-21 Language Access Plan
  - c. Resident Fall Newsletter 2021
8. **Motion to Adjourn**