



West Boylston Housing Authority

c/o Leominster Housing Authority, Managing Agent
100 Main Street
Leominster, MA 01453
978-537-5300 Fax 978-534-5335

Town Clerk Received:

3/11/2021

NOTICE OF REGULAR MEETING

Submitted by: Benjamin Gold, Executive Director 3/11/2021

The West Boylston Housing Authority will meet virtually on Thursday, **March 18th** at 4:30 pm. Due to social distancing guidelines related to the COVID-19 state of emergency, this meeting will be held remotely. The public is invited call in to the meeting via phone. To do so, call the conference line at **1-877-568-4106** and enter the **Access Code 424-374-621** followed by the # sign. The meeting will start promptly at 4:30 pm; the Board Chair will conduct the meeting. Participants will be instructed on the appropriate time and manner for public comment during the meeting.

ITEMS TO BE DISCUSSED

1. **Meeting Called to Order**
 - a. Roll Call
 - b. Approval of Regular Minutes of February 18, 2020
 - c. Opportunity for Public Comments
2. **Executive Director Report**
 - a. COVID-19 Vaccination Clinic
 - b. Mass NAHRO Virtual Legislative Day – March 23rd
 - c. Mass NAHRO Virtual Conference – April 14th and 15th
3. **Financials**

Approval of February 2021 Financial Report
4. **Administration**
 - a. Modernization/Work Order Report
 - b. State-Aided Housing Report
5. **Unfinished Business** – Any Items Needing Further Discussion
6. **New Business**
 - a. Resolution 2021-2 Approval of Low Bid, DHCD # 305046 Paving and Site Repairs
 - b. Resolution 2021-3 Approval to Allow a Proprietary Bid Specification for 705-1 Replacement Windows
 - c. Discussion and Vote on Sending Letter from the Board to Residents About Approaching Board Members with Their Issues.
7. **Other Correspondence**
 - a. DHCD PHN 2021-02 Notice of Funding Availability – Resident Service Coordinators
 - b. DHCD PHN 2021-03 DHCD Guidelines for Local Housing Authority Hiring of Executive Director
8. **Resident Participation** – None Requested
9. **Motion to Adjourn** – Next meeting scheduled for April 22, 2021