



Fitchburg Housing Authority

c/o Leominster Housing Authority, Managing Agent
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Peter Proulx
Executive Director

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Assistant Executive Director

NOTICE TO TENANTS

March 30, 2017

Under the provisions of 760 CMR 6.08 and 6.08 Appendix B, notice is hereby given of the proposed amendment to the Fitchburg Housing Authority (FHA) Grievance Procedure for a Single Hearing Officer, and a thirty (30) day period for tenants to submit comments the proposed amendments. Written comments on proposed amendments to the proposed FHA Grievance Procedure for the comment period may be submitted at any time prior to 5:00 pm on April 30, 2017. Direct comments to the Fitchburg Housing Authority, c/o FHA, 100 Main Street, Leominster, MA 01453, Attn.: Anna Phillips or send electronically to anna@leominsterha.com. Copies of the proposed amended FHA Grievance Procedure will be available for inspection at the main administrative offices of FHA during regular business hours 8:45 am - 4:00 pm and are posted on FHA's website at www.ncmhousing.org.

Further, notice is hereby given for under provisions of 760 CMR 6.08 and 6.08 Appendix B, for the nominated Hearing Officer, attorney Nicholas Carbone, to serve for a period of seven years. The individual appointed as a single Hearing Officer has provided the Authority with the necessary certifications of their ability to serve as a single Hearing Officer. A copy of each of the certifications will be maintained in the Authority's files. Within five days of receipt of a nomination a tenant may make a written request to the FHA to interview the nominee. Following such a request for an interview by an affected, the FHA shall make prompt arrangements for an interview between the nominee and the tenant(s) which made the request. Within thirty days after the receipt of a nomination or within five days after its interview of a nominee, whichever is later, any affected tenant(s) may approve or disapprove the nominee by giving written notice to the FHA. A notice of disapproval shall include the specific reason(s) why the tenant(s) disapproved the nominee. If all affected tenant(s) shall approve a nominee or if no affected tenant(s) shall disapprove a nominee within the requisite time, the nominee shall thereupon become a Hearing Officer upon written acceptance mailed or delivered to the FHA which shall notify the tenant(s).

Any objections, comments or requests for an interview on the nominated Hearing Officer by directing the same to the Fitchburg Housing Authority, c/o FHA, 100 Main Street, Leominster, MA 01453, Attn.: Anna Phillips or sent electronically to anna@leominsterha.com. Copies of the proposed amended FHA Grievance Procedure will be available for inspection at the main administrative offices of FHA during regular business hours 8:45 am - 4:00 pm and are posted on FHA's website at www.ncmhousing.org.



Please visit our website at www.ncmhousing.org