



Leominster Housing Authority

100 Main Street
Leominster, Massachusetts 01453-5599
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Benjamin Gold
Executive Director

Adam Gautie
Assistant Executive Director

MEMO

This is an important notice. Please have it translated.
Este é um aviso importante. Queira mandá-lo traduzir.
Este es un aviso importante. Sirvase mandarlo traducir.
Ceci est important. Veuillez faire traduire.
Đây là một bản thông cáo quan trọng.
Xin vui lòng cho dịch lại thông cáo ấy.

本通知很重要。请将其译成中文。
នេះគឺជាជំពាក់សំខាន់ សូមមេត្តាបកប្រែជូនផង

TO: All Residents & Staff
FROM: Benjamin Gold, Executive Director
DATE: 3/13/20
Re: Coronavirus/COVID-19

Effective Friday, March 13, 2020. Please be advised that all Maintenance Staff will be responding to emergency work orders only. All non-emergency work orders will be put on a deferred list to be handled at a later date. Please continue to call in all workorders. This effort is to comply with social distancing to prevent the spread of COVID-19.

Please be further advised that the office at 100 Main Street will be temporarily closed to the public. Staff will be in the office normal business hours. If you need an appointment, please call the staff at their direct extensions (please find extensions on the back of this notice). We will have staff contact information and applications outside of the office lobby.

Thank you for your cooperation while we take necessary precaution and handle the Coronavirus issue.

Benjamin Gold
Executive Director