



Lunenburg Housing Authority

C/O Leominster Housing Authority, Managing Agent
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Town Clerk Received:
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AUG 13 2020
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10:00 AM EP

NOTICE OF ANNUAL MEETING

Submitted by: Benjamin Gold, Executive Director 8/12/2020

The Lunenburg Housing Authority will meet virtually on Thursday, August 20th at 6:30 pm. Due to social distancing guidelines related to the COVID-19 state of emergency, this meeting will be held remotely, not at the Lunenburg Housing Authority's 131 White Street offices. The public is invited call in to the meeting via phone. To do so, call the conference line at **1-866-899-4679** and enter the **Access Code 536-154-517** followed by the # sign. The meeting will start promptly at 6:30 pm. The Board Chair will conduct the meeting and all discussion will be strictly limited to matters on the agenda. Participants will be instructed on the appropriate time and manner for public comment during the meeting.

ITEMS TO BE DISCUSSED

1. **Meeting Called to Order**
 - a. Roll Call
 - b. Welcome New Board Members – Carol Hatch and Jon Hogue
 - c. Annual Meeting – Election of Officers
 - d. Approval of Regular Minutes June 18, 2020
2. **Executive Director Report**
 - a. COVID-19 Update
 - b. Virtual Town Hall Held July 28th
 - c. Virtual MassNAHRO Conference
3. **Financials**
 - a. Approval of Financial Report for June/July, 2020
 - b. Agreed-Upon Procedures (AUP) Draft Report – December 31, 2019
4. **Administration**
 - a. Modernization/Work Order Report
 - b. State-Aided Housing Report
5. **Unfinished Business** - None
6. **New Business**
 - a. Resolution 202007 – Approval of Underground Fire Alarm Wiring Replacement Contract Award (DHCD Fish #162030)
 - b. Resolution 202008 - Approval to Adopt Grievance Policy
 - c. Resolution 202009 – Approval to Adopt Tenant Personal Property Policy
 - d. Resolution 202010 - Approval to Adopt Revised CORI Procedures
 - e. Discuss Moving Replacement of Porch Next Year to Fund the Installation of a Generator
7. **Other Correspondence**
 - a. RCAT Advisory Board Quarterly Meeting Notice
 - b. DHCD Public Housing Notices 2020-22 to 2020-28
8. **Resident Participation** – None Requested
9. **Motion to Adjourn** – Next meeting scheduled for September 24, 2020