



RFP 2019-8 Laundry Services

Date: April 16, 2019

This addendum is being issued to answer questions received and to amend the specifications.

Questions

1. Will all locations/HA's be going to 1 laundry vendor? Or will they be divided up?

The intent of this procurement is to award all contracts to one single vendor.

2. Can you please provide the total # of apartments at each development? Along with the bedroom breakdown (# of studio's, 1 Bedrooms, 2 Bedrooms, etc.) that comprise the total # of apartments at each development?

Please see development specifications exhibit 1.

3. Are there any hookups for washers & dryers or washers & dryers in any of the apartments in any of the developments?

There are existing utility hookups at each development in the laundry room.

4. What do you want to charge per wash cycle & per dry cycle at each development?

We will be charging the existing prices as listed in the RFP specification.

5. You have listed the Leominster Housing Authority estimated annual collection amount as \$35,000.00. Can you please list the annual collection amount per development?

Unfortunately, I don't have a breakdown per development.

6. Are the listed developments all elderly housing? Or is some family housing? Can you please list all developments as elderly or family developments?

Please see development specifications exhibit 1.

7. It appears we are to provide 1 technical proposal and 4 price proposals (1 for each housing authority), is that correct?

The vendor can provide one technical proposal and one price proposal. The commission rate on the price proposal form will apply to all four housing authorities.



8. What will the vend price for a washer and a dryer be? It states the HA decides but do they know what it is or are the prices staying the same?

Pricing for each machine will remain the same. We may entertain price increases; however, any increases will be solely approved by each housing authority.

Specifications Amendment

- Lunenburg HA the equipment is set for BOTH \$1.50 washer and dryer.
- Leominster HA- both Laurie and Notre Dame has a stack dryer (not 2 singles).
- Also at Leominster, the Wascomat washer is set at \$2.25- I understand the LHA refers to it as a double washer.
- Sterling HA the equipment is on a wooden base.

Exhibit 1: Development Specifications

Housing Authority/Entity	Development	Development Demographic	Development Type	# of Units	# Buildings	1 Bdr. SF	2 Bdr. SF	3 Bdr. SF	2 Bdr. ADA SF	3 Bdr. ADA SF
Leominster Housing Authority	Sunset Tower	Elder-Disabled	High Rise	116	1	441	NA	NA	NA	NA
Leominster Housing Authority	Laurie Drive	Elder-Disabled	Garden	31	2	450	NA	NA	NA	NA
Leominster Housing Authority	Notre Dame	Elder-Disabled	Garden	50	4	450	NA	NA	NA	NA
Leominster Housing Authority	La Pierre East	Elder-Disabled	Mid Rise	104	1	463	NA	NA	NA	NA
Leominster Housing Authority	Anne O'Connor Vi	Elder-Disabled	Garden	40	1	475	NA	NA	NA	NA
Leominster Housing Authority	Allencrest Apartn	Family	Garden	73	19	NA	733	865	NA	1400
Lunenburg Housing Authority	Pearl Brook Apart	Elder-Disabled	Garden	48	6	600	NA	NA	NA	NA
Lunenburg Housing Authority	3 Unit Town-Hous	Family	Townhome	3	6	NA	NA	1400	NA	NA
Sterling Housing Authority	Sholan Terrace	Elder-Disabled	Garden	40	8	400	NA	NA	NA	NA
West Boylston Housing Authori	Orchard Knoll	Elder-Disabled	Garden	36	6	400	NA	NA	NA	NA
West Boylston Housing Authori	Orchard Knoll	Family	Garden	17	9	NA	NA	1400	1100	1200
West Boylston Housing Authori	Foster St.	689	Garden	8	7	NA	NA	NA	NA	NA

PLEASE ENSURE YOU ACKNOWLEDGE THIS ADDENDUM ON THE PRICE PROPOSAL FORM. YOUR PROPOSAL MAY BE REJECTED IF NOT ACKNOWLEDGED.